

Date: 02/01/2025

Attendance IQAC Staff Meeting

All the staff members are hereby invited to attend the meeting of IQAC scheduled on Saturday, 04th January 2025.

The following is the agenda for the meeting:

1. To take review of the previous meeting held on 19th March 2024.
2. Review of AQAR 2023-24 Draft
3. Discussion on data collection and verification
4. Assignment of responsibilities for each criterion
5. Timelines and deadlines for submission
6. Any other relevant matters

Venue : F11, Meeting Hall, IMRT, Nashik

Time : 11.00 a.m.

Dr. Sanjay A. Gaikwad
IQAC Co-ordinator

Dr. P. B. Suryawanshi
Chairperson and Director

Faculty Members:

Sr.No.	Name of the faculty	Designation	Signature
1.	Dr. G. M. Ahire	Asst. Co-ordinator & HOD	
2.	Dr. D. V. Nandre	Asst. Prof.	
3.	Dr. P. B. Rayate	Asst. Prof.	
4.	Dr. V. N. Bhabad	Asst. Prof.	
5.	Mr. H.S. Deshmukh	Asst. Prof.	
6.	Dr. Jayshree Kadam	Asst. Prof.	
7.	Mrs. V. G. Kadam	Asst. Prof.	
8.	Mrs. Neha Wankhede	Asst. Prof.	
9.	Mr. D. P. Tople	Librarian	
10.	Mr. U. B. Aher	Office Superintendent	
11.	Mr. Ganesh Khelukar	Accountant	
12.	Mrs. Priti Gite	Technical Assistance	

13. A. A. Padel

Assi. Prof.



Maratha Vidya Prasarak Samaj's

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Dr. P. B. Suryawanshi

Ph.D. (Mkt), MBA, B.Sc. (Agri),
Director

- Affiliated to Savitribai Phule Pune University & Approved by AICTE New Delhi / Govt. of Maharashtra
- NAAC Accredited 'B+' Grade

Ref. No. : IMRT 727/2024 -2025

Minutes of the IQAC Staff Meeting held on 04th January 2025

Date: 04/01/2025

Time: 11.00 a.m.

Venue: F11, Meeting Hall, IMRT, Nashik

Chairperson: Dr. P. B. Suryawanshi

Minutes Recorder: Dr. S. A. Gaikwad

1. Welcome Address

The meeting commenced with a welcome address by Dr. P. B. Suryawanshi. The Chairperson emphasized the importance of timely submission of the AQAR 2023-24 and the role of the IQAC team in ensuring its accuracy and completeness.

2. Approval of Agenda

The agenda for the meeting was presented and approved unanimously:

- Review of AQAR 2023-24 Draft
- Discussion on data collection and verification
- Assignment of responsibilities for each criterion
- Timelines and deadlines for submission
- Any other relevant matters

3. Review of AQAR 2023-24 Draft

The draft of the AQAR 2023-24 was reviewed in detail. Dr. G. M. Ahire presented the key sections of the report. The members discussed:

- **Data Accuracy:** Ensuring all data, especially related to student enrollment, academic achievements, faculty performance, and infrastructure, is accurate.
- **Quality Initiatives:** The new quality initiatives implemented during the academic year were highlighted and reviewed.
- **Stakeholder Feedback:** Feedback from students, faculty, and other stakeholders was discussed, and action points for improvement were noted.

The team agreed to make the following revisions:

- Students Category figures must match
- Mapping of Guest Lectures to be done properly
- Infrastructure consider every time as per architecture plan



4. Discussion on Data Collection and Verification

The team discussed the process for collecting and verifying data from various departments. [Name(s) of responsible staff] were assigned the following tasks:

- **Academic Data:** Dr. P. B. Rayate to verify academic performance data, course completion rates, etc.
- **Faculty Data:** Dr. D. V. Nandre to verify faculty qualifications, publications, and other professional activities.
- **Infrastructure and Resources:** Mr. U. B. Aher (OS) to validate infrastructure-related data.

The deadline for finalizing all data was set for 30/12/2024.

5. Assignment of Responsibilities for Each Criterion

Each criterion of the AQAR was assigned to specific members of the IQAC team. The responsibilities were as follows:

Criterion 1: Curricular Aspects – [Dr. Jayshri J Kadam]

Criterion 2: Teaching-Learning and Evaluation – [Dr. D. V. Nandre]

Criterion 3: Research, Innovations, and Extension – [Dr. G. M. Ahire]

Criterion 4: Infrastructure and Learning Resources – [Assi. Prof. Neha Wankhede]

Criterion 5: Student Support and Progression – [Assi. Prof. H. S. Deshmukh]

Criterion 6: Governance, Leadership, and Management – [Assi.Prof. V.G. Tidke-Kadam]

Criterion 7: Innovations and Best Practices – [Dr. Varsha N. Bhabad]

The team was reminded to adhere to the guidelines provided by the NAAC for each criterion.

6. Timelines and Deadlines for Submission

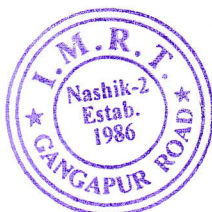
The following timelines were set:

- **Data Finalization:** 30/12/2024
- **Draft Report Submission for Review:** 02/01/2025
- **Final Report Submission:** 06/01/2025
- **Submission to NAAC:** 15/01/2025

Each team member was asked to adhere strictly to these deadlines to ensure timely submission.

7. Any Other Issues

- Sports Schedule preponed from Academic Calendar schedule
- School Connect 2.0. discussed and told faculty to follow guide lines given by university
- A suggestion was made to organize a final review meeting before the submission. The team agreed to meet on 12/01/2025 to review the completed AQAR before final submission.



8. Vote of Thanks

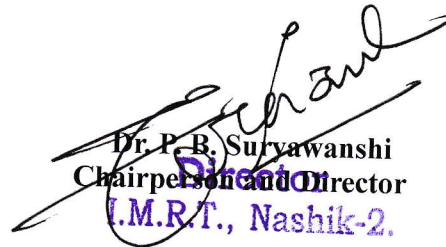
The meeting was concluded with a vote of thanks Dr. S. A. Gaikwad. They thanked all participants for their contributions and emphasized the importance of the collaborative effort required to complete the AQAR submission successfully.

Meeting Adjourned at: 12.05am

Minutes Approved by: Dr. P. B. Suryawanshi


4/1/25
Dr. Sanjay A. Gaikwad
IQAC Co-ordinator




Dr. P. B. Suryawanshi
Chairperson and Director
I.M.R.T., Nashik-2.

Date: 02/01/2025

IQAC Cell Meeting NOTICE

All the members of Internal Quality Assurance Cell (IQAC) are hereby invited to attend the meeting scheduled on Saturday, 04th January 2025

Agenda of the meeting:

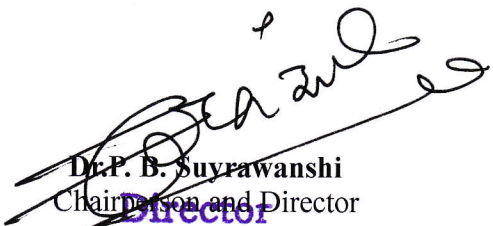
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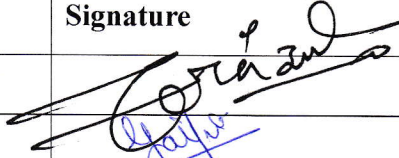
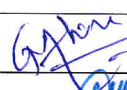
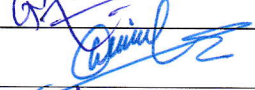
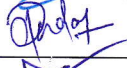
Time : 11.00 p.m.


Dr. Sanjay A. Gaikwad
IQAC Co-ordinator




Dr. P. B. Suyrawanshi
Chairperson and Director
I.M.R.T., Nashik-2.

Members of IQAC :

Sr.No.	Name	Designation	Signature
01	Dr. P B. Suyrawanshi	Chairperson and Director	
02	Dr. S.A.Gaikwad,	Co-ordinator	
03	Adv. L. F. Landge	Management Representative	
04	Mr. Ranjit Patil	Industry expert	
05	Mr. Harshal Bankar	Alumni	
06	Dr. G. M. Ahire	HOD and Member	
07	Dr. D. V. Nandre	Faculty Member	
08	Dr. Jayshree .Kadam	Faculty Member	
09	Ms. Anuja Patil	Faculty Member	
10	Mr. U. B. Aher	Office Superintendent	